

EXHIBIT 1



523400825
Bryan, Edmund H
DIV CH004: CC # 92040

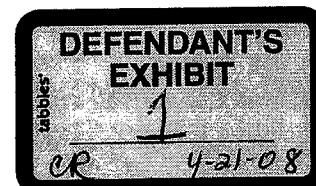
**MEMORIAL SLOAN-KETTERING
CANCER CENTER**



PERFORMANCE APPRAISAL

2001

* Employee Name: Edmund Bryan Employee No.: 52340
Job Title: TECHNICIAN Cost Center No.: 9204
Date of Previous Performance Appraisal: Nov. 2000



PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT
TECHNICIAN

Clearly Outstanding	Exceeds Expectations	<u>Meets Expectations</u>	Below Expectations	Unacceptable
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Responsibility I: Infection Control

Practices proper hygiene and safety precautions per department guidelines in decontamination area.

Comments:

Category Weight _____

Clearly Outstanding	Exceeds Expectations	<u>Meets Expectations</u>	Below Expectations	Unacceptable
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Responsibility II: Decontamination

Follows department guidelines for proper decontamination of equipment and supplies.

Comments:

Category Weight _____

Clearly Outstanding	Exceeds Expectations	<u>Meets Expectations</u>	Below Expectations	Unacceptable
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Responsibility III: Instrument Assembly and Packaging

Follows department guidelines and procedures for instrument inspection, assembly, and packaging.

Comments:

Category Weight _____

72

PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT
TECHNICIAN

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility IV: Sterilization

Selects appropriate sterilization mode, sterilizes items and verifies completion and exposure per department guidelines and procedures.

Comments:

Category Weight _____

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility V: Storage

Follows department guidelines and procedures for proper cool down, storage, and rotation of supplies.

Comments:

Category Weight _____

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility VI: Distribution

Distributes items upon request to user areas using appropriate documentation.

Comments:

Category Weight _____

4-2

PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT
TECHNICIAN

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility VII: Care for Environment

Maintains a clean, safe organized work area and contributes to the upkeep of the departmental work environment.

Comments:

Does an EXCELLENT job on WEEKENDS, cleaning & maintaining sterilized, work areas etc.

Category Weight _____

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility VIII: Communication

Uses communication skills effectively with all Center personnel.

Comments:

Category Weight _____

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility IX: Teamwork

Cooperates with all Center personnel.

Comments:

Category Weight _____

PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT
TECHNICIAN

Clearly Outstanding Exceeds Expectations Meets Expectations Below Expectations Unacceptable

Responsibility X: Availability

Adheres to all departmental policies and procedures with regard to attendance and punctuality.

Comments:

NEEDS TO TAKE VACATION!

Category Weight

Summary Rating: 340

Clearly
OutstandingExceeds
ExpectationsMeets
ExpectationsBelow
Expectations

Unacceptable

Identify the employee's strongest points:

He is a very good man who will be a CPD Tech.

Identify the employee's developmental needs:

Identify the major components of the Employee's Developmental Plan:

PERFORMANCE APPRAISAL WORKSHEET: TECHNICIAN

EMPLOYEE NAME: Edmund Bryan

RESPONSIBILITIES	WEIGHT	X	RATING*	TOTAL
1. Infection Control	10		3	30
2. Decontamination	10		3	30
3. Instrument Assembly and Packaging	15		3	45
4. Sterilization	15		3	45
5. Storage	2.5		3	7.5
6. Distribution	2.5		3	7.5
7. Care of the Environment	10		4	40
8. Communication	5		3	15
9. Teamwork	15		3	45
10. Availability	15		5	75

Total (Summary Rating**)

340

*RATING

Clearly Outstanding 5
 Exceeds Expectations 4
 Meets Expectations 3
 Below Expectations 2
 Unacceptable 0

**SUMMARY RATING RANGE

450 - 500
 350 - 449
 250 - 349
 150 - 249
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Summary Evaluation

Employee comments on the evaluation and the evaluation discussion:

Supervisor's comments on evaluation discussion:

Discussed with employee the need to communicate directly with Manager on work issues. Also the need for him to take vacation time as he is losing time. Failure to request vacation, it will be assigned administratively. Staff felt that he should have been rated as 'EXCEEDS' in teamwork category, it was explained to staff that it took teamwork for the dept. to function efficiently. Staff declined to sign evaluation.

Signature of Reviewer:

Date Signed:

Signature of Reviewer's Supervisor:

Date Signed:

Signature of Employee Reviewed:

Date Signed: